**Minutes  
Ashtabula County Senior Services Levy Advisory Board  
May 2, 2018**

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| --- | --- | --- | --- |
| Present | Absent | Staff | BOCC |
| Patrick Arcaro  Jerome Brockway  Neroy Carter  Joyce Crease  Paul Fuller  Susan Hill  Randy Jones  Michelle Thomas  Virginia Walker | Debra Boyle  Mary Pepperney  Mary Runyan | Alissa Drees  Kira Ernst  Ronald Smith | JP Ducro |
| Jane Wallace  Pam Zack  Camille Zalar |  |  |  |

**Call to Order**Dr. Brockway called the meeting to order.

**Approval of minutes**  
Dr. Brockway asked the board to review the minutes from March 14, 2018. After the board read over the minutes and notes, Joyce Crease made the motion to approve the minutes from March 14, 2018 and Paul Fuller seconded the motion. All in favor.

**Chair’s Report**

Dr. Brockway stated that the board has discussed using google docs for the RFP process. He reported the Ashtabula County Vocational School will hold a refresher course for the board members whom would like to attend.

**Funding**Ron Smith presented the Revenue & Expense Report as of March 31, 2018. He stated that the year began with $952,571.93, and $1,039,724.59 was collected in taxes from the Senior Levy for a total available amount of $1,992,296.52. The total expenses YTD were $487,331.56.

**Contract Reports**

*Contract Report:* Kira Ernst presented the contract report. The report represented payments made against provider’s contracts that began January 1, 2018 and ran through the calendar year. Kira reported all the providers should have used 25% of their annual budget.

*Wait List:* Kira Ernst reported Country Neighbor started a waitlist for personal care and homemaker services. Ashtabula County Community Action Agency decreased their waitlist for homemaker services.

**Committees**

*Program Committee* – Dr. Brockway stated that the 2018 RFP Program Committee will meet to review the Senior Levy Programs. He stated that the committee will set up a meeting prior to the next S.S.L.A.B. meeting in July.

*RFP Committee* – Dr. Brockway stated that the RFP Committees have remained the same as 2017. He reported that the meeting dates will be scheduled at the July board meeting.

**Old Business**

*Senior Conference Update* – Kira Ernst stated the venue will be Lakeside High School. The conference will take place on June 8, 2018 beginning at 9:00am. She reported there are currently 26 vendors of which 16 are sponsors. Kira also stated there are 160 seniors registered for the conference.

**New Business**

*Feed the Hope* – Dr. Brockway stated that feed the hope program packages 50,000 meals to distribute to the food pantries within the community. He stated that 18% of citizens that use the food pantries are over the age of 60 and asked if the board would like the levy to donate to the cause. Paul Fuller made the motion to donate $1,000 to Feed the Hope. Susan Hill seconded the motion. All in favor.

**Public Comment**

No public available for comment.

**Adjourn**

Michelle Thomas made the motion to adjourn the meeting. Susan Hill seconded the motion. All in favor. The meeting was adjourned.

**Next Board Meeting  
September 12, 2018  
Ohio Means Jobs**